## Use MyEBSCO account to save your DISCOVERY searches and create Project folders.

1. Go to the Library website (<u>https://library.nmit.ac.nz</u>) to find the DISCOVERY search box and click on **Search DISCOVERY** to open the DISCOVERY platform.

	Welcome, Guest. Sign in with your NMIT account for full access to resources	
A.		
nmit		
DISCOVERY		
r dashboard	Find articles, journals, books & more	
r dashboard	Find articles, journals, books & more	© Q
r dashboard Overview		© Q Advanced search

- 2. Sign into DISCOVERY to use your **MyEBSCO** account by clicking on the link '*Welcome, Guest. Sign in with your NMIT* | *Te Pūkenga account for full access to resources'* as below, and follow prompts.)
- 3. If a '**Do more with your research**' page opens, read through the information. To create and use your **MyEBSCO** account so you can save and organize your search results, you need to click '**Continue personalised**'.
- 4. The account icon will now have a **MyEBSCO** label, as below, indicating you are signed into DISCOVERY.
- 5. If you click on the **MyEBSCO** icon, your NMIT account name should display. (If your name does not display, simply click on the blue **Sign in to MyEBSCO** button).
- 6. From the DISCOVERY menu on the left, you can now use **My Dashboard** to record and organise your DISCOVERY searches and search results.

nmit		Myebsco
DISCOVERY		
My dashboard	Find articles, journals, books & more	
Overview		
n Projects	Type your search	Q
🛛 Saved		
🖎 Searches	Online full text     Online full text + Library Catalogue     Peer reviewed     All time	Advanced search
Viewed		



- 7. From the **My dashboard** menu you can click on:
  - **Overview** to see a summary of your **MyEBSCO** dashboard.
  - **Projects** to create project/assignment folders for saved records or searches.
  - **Saved** to see your saved records or searches.
  - Searches or Viewed to see latest searches and viewed records from your current session.
- 8. To save a record\_to your **Saved** list:
  - Type in your search keywords and press Enter or **Search DISCOVERY** button to bring up some search results (See *DISCOVERY: GETTING STARTED* if you need help with searching).
  - Click on the bookmark tag icon (found at the right top of each search result, as below) of the record you want to save. This will save it to your **Saved** menu on the dashboard.
- 9. To save a search, click on **Searches** from the menu, and again click on the bookmark tag. When you next log in to your MyEBSCO account on DISCOVERY, see your Dashboard for you saved searches and records.
- 10. To see other saving options, click on the three dots (seen below) to open the menu for other options.

eBook Treaty of Waitangi Settlements.	L :
Summary: As the settlement <b>of</b> historical claims draws toward a close, this timely book considers the	Cite
and controversies <b>of Treaty</b> settlements over the years. <b>Subjects:</b> Maori (New Zealand people) Claims; Maori (New Zealand people) Legal status, laws, etc	Add to project
Waitangi (1840); Electronic books	Share
Published in: 2012	L. Deverteed
Database: ProQuest ebooks	🛓 Download
By: Wheen, Nicola	
Access now View details	More like this

- Cite copy and/or export the record's citation (check against <u>NMIT APA Referencing 7<sup>th</sup> ed guide</u>).
- Add to project add the record to an existing Project folder or create a new one. You can
  include an assignment due date and notes. (see *DISCOVERY GUIDE: USING PROJECT FOLDERS* for
  more tips).
- **Share** –share the record to Google Drive, Google Classroom, OneDrive or create a link to share.
- **Download** select a format to download the record data.

## Need more help?...see our other Library Help Guides.